ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Antonia Baird			
Name	of Orga	nisation	Argyll and But	e Youth Forum		
Conta	ct Perso	on in Organisation	Gene Palmer			
	you con ation?	tacted/visited the o	rganisation to a	ssess this	Contacted √ Visited	
	Name and Designation of Council Officer you have contacted to discuss the application eg Arts & Culture, Social Work, Sports etc.					
Name	:		Designat	ion:		
Third	Sector			Events and Festiv	als	
a) Gra	ant requ	ested from A & B C	ouncil?	£250		
		rded last year?		n/a		
c) Tot	tal Proje	ect cost?		£4,760		
d) Ho	w much	coming from own	resources?	£1,000		
		coming from other	agencies?	£2,760		
f) Gra	ant Rec	ommendation		£200		
Reaso		`		e subsequent contract		
for gra	ant:		•		d bring young people	
		together to create s	omething exciting	g and positive.		
Please		hich of the following	g is being addre	essed:		
a)	Address	sing Social Inclusion		X		
b)	Alleviat	ion of rural isolation		X		
c)	Commu	inity Capacity Building		X		
d)	Enhand	ement of quality of life	for residents and	visitors		
e)	Positive	e impact on local comm	nunities	X		
f)	Improve	ement of health and we	ellbeing			
g)	Positive	e impact on the local er	nvironment			
Have y	you rec	eived an end of pro	ject report for th	ne previous grant av	ward? Yes No	
If No,	please (give a reason				
		-41 41	4 41 .		D	
	Do you concur with the organisation in their assessment of need? Please supply a very brief summary					
The event will help to combat the negative image that many young people suffer from and it						
	involves them in learning new skills as they work on the planning and delivery.					
		ation has received f ng a grant?	funding over the	e previous 2 years p	lease justify reason	

a)	Has passed financial check	Yes		No					
b)	Fully constituted	Yes	Х	No					
c)	Has submitted a bank statement for all bank/savings	Yes	Х	No					
	accounts								
d)	Has submitted audited/signed accounts (or signed financial	Yes	Χ	No					
	projections if a new group).								
e)	Within 50% of the costs for the project/activity	Yes	Χ	No					
٨٨	ditionally for Events and Eastivals, have you shocked the C)raani	catio	n hae:					
			Saliu	111 11a5.	Additionally, for Events and Festivals, have you checked the Organisation has:				
g)	A viable business plan	Yes	Χ	No					
h)				110					
i)	A marketing plan for the activity	Yes	Χ	No					
٠,	A marketing plan for the activity A previous event budget	Yes Yes							
j)	,		Х	No					
	A previous event budget	Yes	Х	No No					
	A previous event budget A planning framework with clear ownership, responsibility	Yes	X X	No No					
j)	A previous event budget A planning framework with clear ownership, responsibility and liability for the event	Yes Yes Yes	X X	No No No					

3 **General Criteria**

a)	Is the activity non-political?	Yes	Х	No	
b)	Is the project consistent with Council objectives?	Yes	Х	No	
c)	Does the project have open membership?	Yes	Х	No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	150			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations	Yes		No	
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes		No	
i)	Have you confidence in their ability to deliver a service?	Yes		No	

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	Yes	x No
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No

Comments:

This project is applying for 25% of the funding from each area as it is an Argyll wide project. The figures for (a) and (f) above reflect this percentage, while those at (b) to (e) reflect the total costs.

Signed: Date: 12/03/2015

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	lame of Assessing Officer Laura Macdonald					
Name	of Organisation		Argyll Voluntary Action			
Conta	ct Person in Organisation	Kirsten Johnston				
applic	ation?	organisation to assess this Contacted √ Visited				
	and Designation of Counc	_	ve contacted to dis	cuss the application		
eg Art	s & Culture, Social Work, S	Sports etc.				
Name	:	Designat	ion:			
	Sector		Events and Festiv	als		
	ant requested from A & B C	Council?	£3,000			
	ant awarded last year?		n/a £6,000			
	w much coming from own	resources?	£3,000			
e) Ho	w much coming from other	r agencies?	n/a			
	ant Recommendation		£2,700			
Reaso	Running costs of new	vly established Link	k Club			
for gra	ant:					
Please	tick which of the followin	g is being addre	essed:			
a)	Addressing Social Inclusion		V			
b)	Alleviation of rural isolation					
c)	Community Capacity Building					
d)	Enhancement of quality of life		visitors			
e)	Positive impact on local comm					
f)	Improvement of health and we	ellbeing	V			
g)	Positive impact on the local er					
•	you received an end of pro	ject report for th	ne previous grant a	ward? n/a		
If No, ∣	please give a reason					
-	u concur with the organisa summary	tion in their ass	essment of need?	Please supply a very		
This organisation has taken a lead role in developing a Link Club in Oban, establishing a service that is available in other areas of Argyll and Bute. The organisation has worked in partnership with a range of partner agencies and service users to develop this club and when members are ready, will continue to support them to take an active part in running the club.						
	organisation has received to awarding a grant?	funding over the	previous 2 years	lease justify reason		
n/a						

a)	Has passed financial check	Yes	No
b)	Fully constituted	Yes	 No
c)	Has submitted a bank statement for all bank/savings	Yes	 No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	 No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes	 No

3 **General Criteria**

a)	Is the activity non-political?	Yes		No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	20			
f)	Is the organisation well established?	Yes	٧	No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	$\sqrt{}$
h)	Does the organisation have volunteer training in place?	Yes		No	
i)	Have you confidence in their ability to deliver a service?	Yes	V	No	

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of		
	Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	Yes √	No
b)	Clear recruitment policies	Yes √	No
c)	On-going training and support for volunteers	Yes √	No
d)	A code of conduct for staff and volunteers	Yes √	No
e)	A Code of Good Practice	Yes √	No
f)	An Equal Opportunities Policy	Yes √	No
g)	A Policy for Managing Confidential Information	Yes √	No
h)	Grievance Procedure for staff and volunteers	Yes √	No
i)	A Disciplinary Procedure for staff and volunteers	Yes √	No
Cor	nments :	•	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

3 **Details**

Name o	of Assessing Officer	l. <u>.</u>			
Name	of Organisation	Laura Macdonal BID4Oban	d		
Name 0	organisation				
Contact	t Person in Organisation	Neil McKay			
Have you	ou contacted/visited the c tion?	organisation to a	ssess this	Contacted √ Visited	
	and Designation of Counc	_	ve contacted to disc	cuss the application	
eg Arts & Culture, Social Work, Sports etc. Kevin Baker – Community and Culture and Iain MacKinnon – Lorn Events Team have both					
	aker – Community and Culi otified of the application	ture and lain Mac	Kinnon – Lorn Event	s I eam have both	
Third Sector Events and Festivals					
	nt requested from A & B C	Council?	£3,450		
	nt awarded last year?		n/a		
	Il Project cost?		£12,050		
d) How	much coming from own	resources?	£4,500		
e) How much coming from other agencies? £4,100					
f) Grant Recommendation £1,700					
Reason for grar	,	ipe band competition	on in Oban		
Please	tick which of the followin	g is being addre	ssed:		
	Addressing Social Inclusion				
b) /	Alleviation of rural isolation				
c) (Community Capacity Building				
d) l	Enhancement of quality of life	for residents and v	visitors √		
e) I	Positive impact on local comm	nunities			
f) I	Improvement of health and we	ellbeing			
g) l	Positive impact on the local er	nvironment			
Have yo	ou received an end of pro	ject report for th	e previous grant av	vard? n/a	
If No, p	lease give a reason				
Do you concur with the organisation in their assessment of need? Please supply a very brief summary					
	new pipe band event in Obar r, the organisation needs to pl			pport the endeavour.	
	rganisation has received t warding a grant?	tunding over the	previous 2 years p	lease justify reason	
n/a	n/a				

2 Financial Check – Have you checked the Organisation is:

a)	Has passed financial check	Yes	No
b)	Fully constituted	Yes	No
c)	Has submitted a bank statement for all bank/savings	Yes	No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes √	No
Add	ditionally, for Events and Festivals, have you checked the C	rganisatio	on has:
g)	A viable business plan	Yes	No
h)	A marketing plan for the activity	Yes	No
i)	A previous event budget	Yes	No
j)	A planning framework with clear ownership, responsibility	Yes	No
	and liability for the event		
k)	Evidence of appropriate insurance coverage	Yes	No
l)	Compliance with all relevant legal and licensing requirements	Working	with Lorn
		Events To	eam
m)	Letters of support from other funders or local organisations	Yes	No

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No
b)	Is the project consistent with Council objectives?	Yes √ No
c)	Does the project have open membership?	Yes √ No
d)	Have sponsorship agreements been checked?	Yes √ No
e)	How many people overall will benefit from this grant?	2,290 (inc. spectators)
f)	Is the organisation well established?	Yes √ No
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes No √
h)	Does the organisation have volunteer training in place?	Yes No
i)	Have you confidence in their ability to deliver a service?	Yes √ No
''	Thave you confidence in their ability to deliver a service:	163 / 110

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	n/a	
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

4 <u>Details</u>

Name	of Assessing Officer	Laura Macdonal	d			
Name	of Organisation	Bridge of Orchy Village Hall Trust				
Conta	ct Person in Organisation	Lucy MacDona	y MacDonald			
applic		_		Contacted Visited √		
	and Designation of Counc		ve contacted to dis	cuss the application		
eg Art	s & Culture, Social Work, S	sports etc.				
Name		Designat	ion:			
	Sector		Events and Festive	als		
	ant requested from A & B C	council?	£4,000			
	ant awarded last year?		n/a £10,643.24	_		
d) How much coming from own resources? £6,643.24						
	w much coming from other		n/a			
·			£2,000			
Reaso	n Equipping kitchen as	part of major impr	ovement works to the I	nall.		
for gra	ant:					
Please	tick which of the followin	g is being addre	essed:			
a)	Addressing Social Inclusion		V			
b)	Alleviation of rural isolation		V			
c)	Community Capacity Building		V			
d)	Enhancement of quality of life		visitors $\sqrt{}$			
e)	Positive impact on local comm		V			
f)	Improvement of health and we					
g)	Positive impact on the local er					
	you received an end of pro	ject report for th	ne previous grant av	ward? n/a		
If No, ∣	please give a reason					
-	u concur with the organisa ummary	tion in their ass	essment of need?	Please supply a very		
The group have embarked on an ambitious project to improve the condition of the hall which combines external funding for improvements with the use of local volunteers and community organised events. Bridge of Orchy are a small fragile community and I agree that the refurbishment and reopening of their village hall is essential to building a stronger community.						
	organisation has received to awarding a grant?	funding over the	e previous 2 years p	lease justify reason		
n/a	/a					

a)	Has passed financial check	Yes	No	
b)	Fully constituted	Yes	√ No	
c)	Has submitted a bank statement for all bank/savings	Buildi	ng society p	oass
	accounts	book	produced	
d)	Has submitted audited/signed accounts (or signed financial	Yes	No	
	projections if a new group).			
e)	Within 50% of the costs for the project/activity	Yes	√ No	

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No
b)	Is the project consistent with Council objectives?	Yes √ No
c)	Does the project have open membership?	Yes √ No
d)	Have sponsorship agreements been checked?	Yes No
e)	How many people overall will benefit from this grant?	55 locals plus estimated 1,500 visitors
f)	Is the organisation well established?	Yes √ No
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes √ No
h)	Does the organisation have volunteer training in place?	Yes No √
i)	Have you confidence in their ability to deliver a service?	Yes √ No

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of			
	Vulnerable Groups (Scotland) Act 2007? If No, can you			
a)	refer to Children and Families Section, Social Work?	n/a		
b)	Clear recruitment policies	Yes	No	$\sqrt{}$
c)	On-going training and support for volunteers	Yes	No	
d)	A code of conduct for staff and volunteers	Yes	No	V
e)	A Code of Good Practice	Yes	No	
f)	An Equal Opportunities Policy	Yes	No	V
g)	A Policy for Managing Confidential Information	Yes	No	V
h)	Grievance Procedure for staff and volunteers	Yes	No	V
i)	A Disciplinary Procedure for staff and volunteers	Yes	No	√
Cor	nments :			

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name of Assessing Officer Laura Macdonald						
Name of Organisation Coisir Ghaidlig Taigh and Uilt						
Conta	ct Perso	on in Organisation	Mary Stone			
	you con	tacted/visited the o	rganisation to a	assess this	Contacted √ Visited	
Name	and De			ive contacted to disc		
eg Art	s & Cul	ture, Social Work, S	Sports etc.			
Name	:			Designation:		
Third Sector				Events and Festiva	Is	
a) Grant requested from A & B (ouncil?	£270		
		rded last year?		£60 Carry over fron	n 13/14 authorised	
c) To	tal Proje	ect cost?		£540		
d) Ho	w much	coming from own	resources?	£170		
e) How much coming from other			agencies?	£100		
f) Grant Recommendation				Consider in Round 2		
Reason (Please be specific as t			s this will inform th	e subsequent contract)		
for grant:						
Please	e tick w	hich of the following	g is being addre	essed:		
a)	Address	sing Social Inclusion	<u> </u>			
b)	Alleviat	ion of rural isolation				
c)	Commu	inity Capacity Building				
d)	Enhand	ement of quality of life	for residents and	visitors		
e)	Positive	impact on local comm	nunities			
f)	Improve	ement of health and we	ellbeing			
g)	Positive	impact on the local er	nvironment			
Have	you rec	eived an end of pro	ject report for th	ne previous grant aw	ard? Yes No	
If No,	please (give a reason				
_	Do you concur with the organisation in their assessment of need? Please supply a very brief summary					
		<u>-</u>	is carried forward	d for consideration in r	ound 2	
It is recommended this application is carried forward for consideration in round 2						
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?						

a)	Has passed financial check	Yes	No
b)	Fully constituted	Yes	 No
c)	Has submitted a bank statement for all bank/savings	Yes	No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	 No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes	 No

3 **General Criteria**

a)	Is the activity non-political?	Yes	 No	
b)	Is the project consistent with Council objectives?	Yes	 No	
c)	Does the project have open membership?	Yes	 No	
d)	Have sponsorship agreements been checked?	Yes	No	
e)	How many people overall will benefit from this grant?	21		
f)	Is the organisation well established?	Yes	 No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes	No	$\sqrt{}$
h)	Does the organisation have volunteer training in place?	Yes	No	V
i)	Have you confidence in their ability to deliver a service?	Yes	 No	

4 Policy and Procedures

a)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	n/a	
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :	•	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Laura Macdonald			
Name	of Orga	nisation	Crossroads No			
Conta	ct Perso	on in Organisation	Bette Hunter			
	you con	tacted/visited the o	rganisation to a	ssess this		Contacted √ Visited
		signation of Counc ture, Social Work, S		ve contacted t	o disc	uss the application
Name	:			Designation:		
	Sector	Name		Events and F	estiva	Is
		ested from A & B C	ouncil?	£4,000		
_		rded last year? ect cost?		n/a £8,000		
		coming from own	rocourcoc?	£3,500		
				,		
e) How much coming from other agenciesf) Grant Recommendation			agencies?	£500 Consider in Ro	ound 2	r
Reaso		Running costs for Fiti	ness and Laughter		- Juliu 2	
	for grant:					
Dloos	o tick w	hich of the following	a is boing addre	ecod:		
a)		sing Social Inclusion	g is being addre	sseu.	V	
b)		ion of rural isolation			•	
c)	Commu	inity Capacity Building				
d)	Enhanc	ement of quality of life	for residents and	visitors		
e)	Positive	impact on local comm	nunities			
f)	•	ement of health and we			1	
g)		e impact on the local er				
		eived an end of pro	ject report for th	ne previous gra	ant aw	ard? Yes No
If No,	please (give a reason				
Do you concur with the organisation in their assessment of need? Please supply a very brief summary						
This a	ctivity su	ipports physical activ	ity for older peop	le in the comm	unity to	promote a healthy,
active lifestyle. It is recommended that this is carried forward for consideration in round 2.						
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?						

a)	Has passed financial check	Yes		No
b)	Fully constituted	Yes		No
c)	Has submitted a bank statement for all bank/savings	Yes	V	No
	accounts			
d)	Has submitted audited/signed accounts (or signed financial	Yes		No
	projections if a new group).			
e)	Within 50% of the costs for the project/activity	Yes		No

3 **General Criteria**

a)	Is the activity non-political?	Yes √	No
b)	Is the project consistent with Council objectives?	Yes √	No
c)	Does the project have open membership?	Yes √	No
d)	Have sponsorship agreements been checked?	Yes	No
e)	How many people overall will benefit from this grant?	10 - 14	
f)	Is the organisation well established?	Yes √	No
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes	No √
h)	Does the organisation have volunteer training in place?	Yes √	No
i)	Have you confidence in their ability to deliver a service?	Yes √	No

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of		
	Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	Yes √	No
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

7 **Details**

Name	of Asse	essing Officer	Laura Maadanal	d			
Name	of Orga	nisation	Laura Macdonal Dalavich Impro				
			Chrissie Sugden				
Conta	ct Perso	on in Organisation	Ciliissie Sugue	#11			
	you con	tacted/visited the o	rganisation to a	ssess this	Contacted √		
		signation of Counc	il Officer you ha	ve contacted to disc	Visited cuss the application		
		ture, Social Work, S	_	ive contacted to dist	buss the application		
	Name: Designation:						
Third Sector Events and Festivals							
		ested from A & B C	ouncil?	£1,763			
		rded last year?		n/a £3,526			
· · · · · · · · · · · · · · · · · · ·							
d) How much coming from own resources?							
e) How much coming from other agencies? £1,763							
,		ommendation		£1,500			
Reaso for gra				and develop a communi g that work carried out a			
ioi gi	aiit.			ocal involvement in proj			
Please	e tick w	l hich of the following	g is being addre	essed:			
a)		sing Social Inclusion	9 10 10 1119 4441 6				
b)		ion of rural isolation					
c)	Commu	inity Capacity Building		√			
d)		ement of quality of life	for residents and v	visitors			
e)	Positive	impact on local comm	nunities	√			
f)	Improve	ement of health and we	ellbeing				
g)	Positive	e impact on the local er	nvironment				
Have	you rec	eived an end of pro	ject report for th	ne previous grant aw	/ard? n/a		
n/a			•				
-	น concเ summar		tion in their ass	essment of need? F	Please supply a very		
A com	munity a	action plan would ena	able the group to	focus on identified co	mmunity need – it		
				nity to influence the pr			

If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?

actions to address local issues. It would also provide a prioritisation for spend from any

community renewables project grants scheme.

n/a

2 Financial Check – Have you checked the Organisation is:

a)	Has passed financial check	Yes	No
b)	Fully constituted	Yes	 No
c)	Has submitted a bank statement for all bank/savings	Yes	 No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	 No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes	 No

3 **General Criteria**

a)	Is the activity non-political?	Yes		No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	155			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations	Yes		No	$\sqrt{}$
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes		No	$\sqrt{}$
i)	Have you confidence in their ability to deliver a service?	Yes	V	No	

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of		
	Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	n/a	
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	ments:	•	

Comments:

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	Name of Assessing Officer Laura Macdonald						
Name of Organisation Glenorchy & Innishail Community Orchard							
Conta	ct Pers	on in Organisation	Kate Craig				
applic	ation?	ntacted/visited the o			Contacted √ Visited		
	Name and Designation of Council Officer you have contacted to discuss the application eg Arts & Culture, Social Work, Sports etc.						
Name	Name: Designation:						
Third Sector Events and Festivals							
		uested from A & B C	Council?	£1,894			
		arded last year?		£390			
c) To	tal Proj	ect cost?		£3,788.07			
d) Ho	w muc	h coming from own	resources?	£328.07			
e) How much coming from other agencies? £1,566							
f) Gr	ant Red	commendation		£1,000			
Reason for gr		Creating raised bed disabilities	ls, seating and b	etter access to garde	n for people with		
Pleas	e tick w	hich of the following	g is being addr	essed:			
a)	Addres	ssing Social Inclusion					
b)	Allevia	tion of rural isolation					
c)	Comm	unity Capacity Building					
d)		cement of quality of life		visitors $\sqrt{}$			
e)		e impact on local comm					
f)	Improv	rement of health and we	ellbeing	$\sqrt{}$			
g)	Positiv	e impact on the local er	nvironment	$\sqrt{}$			
		ceived an end of pro	ject report for t	he previous grant av	vard? Yes No		
If No,	please	give a reason					
	u conc		tion in their ass	sessment of need?	Please supply a very		
			sibility of a comp	nunity space creating	greater opportunities		
	rticipatio		old mity of a domin	marity opaco, oroating	groater opportunities		
		sation has received fing a grant?	funding over the	e previous 2 years p	lease justify reason		
n/a		a ~ a. w					
II/a							

a)	Has passed financial check	Yes	No
b)	Fully constituted	Yes	 No
c)	Has submitted a bank statement for all bank/savings	Yes	No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	 No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes	 No

3 **General Criteria**

a)	Is the activity non-political?	Yes	$\sqrt{}$	No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	100			
f)	Is the organisation well established?	Yes	$\sqrt{}$	No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	\checkmark
h)	Does the organisation have volunteer training in place?	Yes		No	
i)	Have you confidence in their ability to deliver a service?	Yes		No	

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of			
	Vulnerable Groups (Scotland) Act 2007? If No, can you			
a)	refer to Children and Families Section, Social Work?	n/a		
b)	Clear recruitment policies	Yes	No	$\sqrt{}$
c)	On-going training and support for volunteers	Yes √	No	
d)	A code of conduct for staff and volunteers	Yes √	No	
e)	A Code of Good Practice	Yes √	No	
f)	An Equal Opportunities Policy	Yes √	No	
g)	A Policy for Managing Confidential Information	Yes	No	V
h)	Grievance Procedure for staff and volunteers	Yes √	No	
i)	A Disciplinary Procedure for staff and volunteers	Yes √	No	
Cor	nments :	•		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

9 **Details**

Name of Assessing Officer Laura Macdonald					
Name	of Orga	nisation	Highlands and	Islands Music and [Dance Festival
Conta	ct Perso	on in Organisation	Margaret Farm	er	
_	you con ation?	tacted/visited the o			Contacted Visited $\sqrt{}$
		signation of Counci ture, Social Work, S		eve contacted to disc	cuss the application
		1410, 000141 110111, 0		ion	
Name	•		Designat 	ion:	
Third	Sector			Events and Festiva	ıls √
a) Gra	ant requ	ested from A & B C	ouncil?	£4,000	
		rded last year?		£2,000	
c) Tot	tal Proje	ect cost?		£40,100	
d) How much coming from own resources? £26,503					
e) How much coming from other agencies? £13,597				,	
f) Gra	ant Rec	ommendation		£1,500	
	Reason for grant: Contribution towards 3 day traditional music and dance competition event, including schools day and development of a Fringe programme to attract the local community.				
for gra	ant:	Scrioois day and deve	elopment of a Fring	ge programme to attract	the local community.
Please	e tick w	hich of the following	g is being addre	essed:	
a)	Address	sing Social Inclusion	-		
b)	Alleviat	ion of rural isolation			
c)	Commu	unity Capacity Building			
d)	Enhand	ement of quality of life	for residents and	visitors $\sqrt{}$	
e)	Positive	e impact on local comm	nunities		
f)	Improve	ement of health and we	ellbeing		
g)	Positive	e impact on the local er	nvironment		
Have y	you rec	eived an end of proj	ject report for th	ne previous grant aw	/ard? Yes √ No
If No,	please (give a reason			
_	u concu summar	_	tion in their ass	essment of need? F	Please supply a very
Scotlar people Fringe	nd and E in tradi prograr	Event Scotland figure tional music and dan name the community of	es and indicators. ce and is aiming can enjoy.	he local area, measur It encourages the pa to increase local part previous 2 years p	articipation of young icipation by creating a
for re-	awardir	ng a grant?			
The gr	The group are continuing to develop bit their infrastructure to support volunteers and their				

provision to engage with the local community.

a)	Has passed financial check	Yes		No		
b)	Fully constituted	Yes		No		
c)	Has submitted a bank statement for all bank/savings	Yes		No		
	accounts					
d)	Has submitted audited/signed accounts (or signed financial	Yes		No		
	projections if a new group).					
e)	Within 50% of the costs for the project/activity	Yes		No		
	Additionally, for Events and Festivals, have you checked the Organisation has:					
Add	ditionally, for Events and Festivals, have you checked the C)rgani	satic	n has:		
Add g)	ditionally, for Events and Festivals, have you checked the C A viable business plan	Organi Yes	satic √	on has: No		
			$\frac{\text{satio}}{\sqrt[]{}}$			
g)	A viable business plan	Yes	$\frac{\text{satio}}{\sqrt[]{}}$	No		
g) h)	A viable business plan A marketing plan for the activity	Yes Yes	$\sqrt{\frac{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt{\sqrt$	No No		
g) h) i)	A viable business plan A marketing plan for the activity A previous event budget	Yes Yes Yes	\[\sqrt{1} \]	No No No		
g) h) i)	A viable business plan A marketing plan for the activity A previous event budget A planning framework with clear ownership, responsibility	Yes Yes Yes	\[\sqrt{1} \]	No No No		
g) h) i) j)	A viable business plan A marketing plan for the activity A previous event budget A planning framework with clear ownership, responsibility and liability for the event	Yes Yes Yes Yes	\[\sqrt{1} \]	No No No No		

3 **General Criteria**

a)	Is the activity non-political?	Yes √	No
b)	Is the project consistent with Council objectives?	Yes √	No
c)	Does the project have open membership?	Yes √	No
d)	Have sponsorship agreements been checked?	Yes √	No
e)	How many people overall will benefit from this grant?	4,000+	
f)	Is the organisation well established?	Yes √	No
g)	Have you identified any training needs for the organisations	Yes	No √
	committee or volunteers?		
h)	Does the organisation have volunteer training in place?	Yes	No √
i)	Have you confidence in their ability to deliver a service?	Yes √	No

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you			
a)	refer to Children and Families Section, Social Work?	n/a		
b)	Clear recruitment policies	Yes	No	√
c)	On-going training and support for volunteers	Yes	No	√
d)	A code of conduct for staff and volunteers	Yes	No	V
e)	A Code of Good Practice	Yes	No	√
f)	An Equal Opportunities Policy	Yes √	No	
g)	A Policy for Managing Confidential Information	Yes √	No	
h)	Grievance Procedure for staff and volunteers	Yes	No	V
i)	A Disciplinary Procedure for staff and volunteers	Yes	No	√
Cor	nments:	•		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	sing Officer Laura Macdonald				
Name	of Orga	nisation	Iona Village Ha	all Committee		
Contact Person in Organisation			Joanne MacIni	Joanne MacInnes		
applic	ation?	tacted/visited the o			Contacted √ Visited	
		signation of Counc ture, Social Work, S	_	eve contacted to disc	cuss the application	
Both	lain Mac		ental Health) and	d Kevin Baker (Libra application	ries and Culture	
Third	Sector			Events and Festiva	ıle √	
		iested from A & B C	 Council?	£2,470	113 V	
		rded last year?		£2,600		
		ect cost?		£13,250		
d) Ho	w much	coming from own	resources?	£10,780		
e) Ho	w much	coming from other	r agencies?	£0		
f) Gr	ant Rec	ommendation		£1,500		
Reaso for gr		Contribution towards support costs of bring	-		of Iona – specifically to	
Pleas		hich of the following	g is being addre	essed:		
a)		sing Social Inclusion				
b)		ion of rural isolation				
c)	Commu	unity Capacity Building				
d)	Enhand	ement of quality of life	for residents and	visitors $\sqrt{}$		
e)		e impact on local comm				
f)	Improve	ement of health and we	ellbeing			
g)	Positive	e impact on the local er	nvironment			
Have	you rec	eived an end of pro	ject report for th	ne previous grant aw	vard? Yes √ No	
	<u>. </u>	give a reason				
_	บ concเ summar	_	ition in their ass	sessment of need? F	Please supply a very	
The organisation is looking for a small contribution (5.5%) towards their second festival. The pilot event last year was supported and went well – a contribution is recommended however, the group should receive support to consider other funding opportunities available to them for 2016/17.						
	_	ation has received fing a grant?	funding over the	e previous 2 years p	lease justify reason	
n/a	n/a					

a)	Has passed financial check	Voc. No.
	-	Yes No
b)	Fully constituted	Yes √ No
c)	Has submitted a bank statement for all bank/savings	Yes √ No
,	accounts	
d)	Has submitted audited/signed accounts (or signed financial	Yes No
	projections if a new group).	
e)	Within 50% of the costs for the project/activity	Yes √ No
Add	ditionally, for Events and Festivals, have you checked the C	Organisation has:
g)	A viable business plan	Yes √ No
h)	A marketing plan for the activity	Yes √ No
i)	A previous event budget	Yes No
j)	A planning framework with clear ownership, responsibility	Yes No
	and liability for the event	
k)	Evidence of appropriate insurance coverage	To be provided
l)	Compliance with all relevant legal and licensing requirements	Working with Lorn
		Events Team
m)	Letters of support from other funders or local organisations	Yes No √

3 **General Criteria**

a)	Is the activity non-political?	Yes	V	No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes	V	No	
e)	How many people overall will benefit from this grant?	225			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations	Yes		No	
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes	V	No	
i)	Have you confidence in their ability to deliver a service?	Yes	1	No	

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	n/a	
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Con	nments:		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Laura Macdona	ld.	
Name	of Orga	nisation		ling for the Disab	oled
Contact Person in Organisation			Sue Penny		
Have you contacted/visited the capplication?			organisation to assess this $lacktriangle$ Contacted $lacktriangle$ Visited $lacktriangle$		
	Name and Designation of Council Officer you have contacted to discuss the application eg Arts & Culture, Social Work, Sports etc.				
Name	:		Designat	ion:	
	Sector	become		Events and Fes	tivals
		rested from A & B C	Council?	£1,505 n/a	
		rded last year? ect cost?		£3,010	
		coming from own	resources?	£1,505	
e) Ho	w much	coming from other	r agencies?	n/a	
		ommendation		£1,200	
Reaso	on		cess portaloo for s	ite and riding safety	equipment that will be
for gr	ant:	available to all riders.			
Pleas	e tick w	hich of the following	g is being addre	essed:	
a)		sing Social Inclusion	<u> </u>	V	
b)	Alleviat	ion of rural isolation		V	
c)	Commu	inity Capacity Building			
d)	Enhand	ement of quality of life	for residents and	visitors	
e)	Positive	impact on local comm	nunities		
f)	Improve	ement of health and we	ellbeing	V	
g)	Positive	impact on the local er	nvironment		
Have	you rec	eived an end of pro	ject report for tl	ne previous gran	t award? n/a
If No,	please	give a reason			
_	u concu summar	_	tion in their ass	essment of need	I? Please supply a very
This project will establish a Riding for the Disabled Association on Mull and prevent members of the community having to travel to Oban, or not being able to access this activity. The project is being provided in partnership with a local riding school which will keep costs minimal. A start-up grant is recommended.					
	_	ation has received fing a grant?	funding over the	e previous 2 year	s please justify reason
n/a					

a)	Has passed financial check	Yes √ No
b)	Fully constituted	Yes No
c)	Has submitted a bank statement for all bank/savings	Currently opening
	accounts	account – new group
d)	Has submitted audited/signed accounts (or signed financial	Yes √ No
	projections if a new group).	
e)	Within 50% of the costs for the project/activity	Yes √ No

3 **General Criteria**

a)	Is the activity non-political?	Yes √ No
b)	Is the project consistent with Council objectives?	Yes √ No
c)	Does the project have open membership?	Yes √ No
d)	Have sponsorship agreements been checked?	Yes √ No
e)	How many people overall will benefit from this grant?	10 + 40
f)	Is the organisation well established?	New group but part of wider RDA
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes No
h)	Does the organisation have volunteer training in place?	Yes No
i)	Have you confidence in their ability to deliver a service?	Yes No

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of		
	Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	Yes	No
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information Grievance Procedure for staff and volunteers	Yes	No
h)	A Disciplinary Procedure for staff and volunteers	Yes	No
i)	7. Dissiplinary 1. 1000 data for stall and voluntoors	Yes	No
Con	amonta :		

Comments:

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	of Asse	essing Officer	Laura Macdonald			
Name of Organisation Luing Socia			Luing Social C	ommittee		
Contact Person in Organisation David R			David Ritchie			
applic	ation?	tacted/visited the o			Contacted √ Visited	
				ve contacted to disc	cuss the application	
eg Art	s & Cul	ture, Social Work, S	sports etc.			
Name			Designat	ion:		
	Sector			Events and Festiva	ls √	
		rested from A & B C	ouncil?	£457		
		rded last year? ect cost?		£170 £915		
		coming from own	resources?	£456		
e) Ho	w much	coming from other	agencies?	£0		
		ommendation	<u> </u>	£250		
Reaso	n			social events for the co	mmunity – in particular,	
for gra	ant:	the elderly and childre	en to alleviate isola	ation.		
Please	e tick w	hich of the following	g is being addre	essed:		
a)		sing Social Inclusion	<u> </u>			
b)	Alleviat	ion of rural isolation		1		
c)	Commu	inity Capacity Building				
d)	Enhand	ement of quality of life	for residents and	visitors √		
e)	Positive	e impact on local comm	nunities			
f)	Improve	ement of health and we	ellbeing	V		
g)	Positive	impact on the local er	nvironment			
			ject report for th	ne previous grant aw	vard? Yes √ No	
If No,	please (give a reason				
_	u concu summar	_	tion in their ass	essment of need? F	Please supply a very	
This g	roup hav	ve been running socia	al activities on the	e island for some time	e – with a new facility	
due to open on Luing it may be that a higher level of community activities will be available						
during the Winter in the future however a recommendation for award is made for this year.						
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?						

a)	Has passed financial check	Yes	 No
b)	Fully constituted	Yes	 No
c)	Has submitted a bank statement for all bank/savings	Yes	 No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	 No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes	 No

3 **General Criteria**

a)	Is the activity non-political?	Yes		No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	120			
f)	Is the organisation well established?	Yes	$\sqrt{}$	No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	$\sqrt{}$
h)	Does the organisation have volunteer training in place?	Yes		No	V
i)	Have you confidence in their ability to deliver a service?	Yes	V	No	

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	Yes	No
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	ne of Assessing Officer Laura Macdonald					
Name	of Orga	nisation	MacDougall of Dunollie Preservation Trust			
Conta	ct Perso	on in Organisation	Jane Isaacson			
applic	ation?	tacted/visited the o				Contacted ⊠ Visited □
				ve contacted	to disc	cuss the application
eg Art	s & Cuit	ture, Social Work, S	sports etc.			
Name	<u>:</u>		Des	signation:		
	Sector			Events and F	estiva	ls 🗌
		ested from A & B C	Souncil?	£1,415		
		rded last year? ect cost?		n/a £2,831		
				, ,		
d) Ho	w much	coming from own	resources?	£451		
		coming from other	agencies?	£965		
		ommendation		Consider in ro		
Reaso		Contribution towards				1 0
for gra	ant:	and nurseries and "Bo	, ,	oups and activition	es, educ	ational visits for school
Plass	tick w	nich of the following		seed.		
a)		sing Social Inclusion	g is being addre	.3300.		
b)		on of rural isolation				
c)		nity Capacity Building				
d)		ement of quality of life	for residents and	visitors		
e)		impact on local comm		violitor o		
f)		ement of health and we				
g)	•	impact on the local er				
		•		ne provious ar	 ant aw	ard? Yes 🛛 No
•		give a reason	jeet report for ti	ic previous gr	ant aw	
11 140,	piease (give a reason				
Do vo	II CONCII	r with the organisa	tion in their see	essment of ne	ed? D	Please supply a very
brief s	ummar	у				
memb	ers and	orogramme offers a reducational groups. n Round 2.				
	_	ation has received f ng a grant?	funding over the	previous 2 ye	ears pl	ease justify reason
n/a						

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes		No	一一
c)	Has submitted a bank statement for all bank/savings	Yes	X	No	
-,	accounts				
d)	Has submitted audited/signed accounts (or signed financial	Yes	\boxtimes	No	
,	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
,	• • • • • • • • • • • • • • • • • • • •				
Add	litionally, for Events and Festivals, have you checked the C)rgani	satio	on has:	
g)	A viable business plan	Yes		No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility	Yes		No	
	and liability for the event				
k)	Evidence of appropriate insurance coverage	Yes		No	
l)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes		No	
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes	\boxtimes	No	
d)	Have sponsorship agreements been checked?	Yes	\boxtimes	No	
e)	How many people overall will benefit from this grant?	300			
f)	Is the organisation well established?	Yes	\boxtimes	No	
g)	Have you identified any training needs for the organisations	Yes		No	\boxtimes
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes	\boxtimes	No	
i)	Have you confidence in their ability to deliver a service?	Yes	\boxtimes	No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes	\boxtimes	No	
b)	Clear recruitment policies	Yes	X	No	
c)	On-going training and support for volunteers	Yes		No	
d)	A code of conduct for staff and volunteers	Yes		No	
e)	A Code of Good Practice	Yes		No	
f)	An Equal Opportunities Policy	Yes		No	
g)	A Policy for Managing Confidential Information	Yes		No	
	Grievance Procedure for staff and volunteers	Yes		No	
	Offevarice i focedure for stail and volunteers				
h) i)	A Disciplinary Procedure for staff and volunteers	Yes		No	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	ame of Assessing Officer Laura Macdonald						
Name	of Orga	nisation	Mendelssohn on Mull Trust				
Conta	Contact Person in Organisation Marilyn Jeffcoat						
	you con	tacted/visited the o	rganisation to a	assess this	Contacted ⊠ Visited □		
Name	and De	signation of Counc	il Officer you ha	eve contacted to disc	cuss the application		
eg Art	ts & Cul	ture, Social Work, S	Sports etc.				
Name	Name: Designation:						
	Sector	\boxtimes		Events and Festiva	ıls 🗌		
		ested from A & B C	council?	£3,000			
		rded last year?		0.4.6.7.40			
c) 10	tai Proje	ect cost?		£46,740			
d) Ho	w much	coming from own	resources?	£4,740			
		coming from other	r agencies?	£39,000			
f) Gr	ant Rec	ommendation		£2,000			
Reaso	on		tutor costs to prov	ride monthly music work	shops for young people		
for gra	ant:	on Mull.					
Please	e tick w	hich of the following	g is being addre	essed:			
a)	Address	sing Social Inclusion					
b)	Alleviati	on of rural isolation					
c)	Commu	inity Capacity Building					
d)	Enhanc	ement of quality of life	for residents and	visitors			
e)	Positive	impact on local comm	nunities				
f)	Improve	ement of health and we	ellbeing				
g)	Positive	impact on the local er	nvironment				
				he previous grant aw	vard? Yes ⊠ No□		
If No,	please g	give a reason	-	<u> </u>			
_							
-	u concu summar	_	tion in their ass	sessment of need? F	Please supply a very		
		<u>- </u>	ar with assistance	o from the Third Coet	or Cranta on award		
-	-	owth aspect of the p		ce from the Third Sectored	or Grants – an award		
10 400	iot ti io gi	owar dopoor or are p		ionaoa.			
		ation has received t ng a grant?	funding over the	e previous 2 years p	lease justify reason		
n/a							

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings	Yes		No	
-1\	accounts	1/1-		NI.	
d)	Has submitted audited/signed accounts (or signed financial	Yes		No	Ш
٥)	projections if a new group). Within 50% of the costs for the project/activity	Yes		No	$\overline{}$
e)	Within 50 % of the costs for the project/activity	165		INO	Ш
Add	litionally, for Events and Festivals, have you checked the C	Organi	satio	on has:	
g)	A viable business plan	Yes		No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility	Yes		No	
,	and liability for the event		_		
k)	Evidence of appropriate insurance coverage	Yes		No	
l)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes		No	
	· · · · · ·				
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes	\boxtimes	No	
c)	Does the project have open membership?	Yes	\boxtimes	No	
d)	Have sponsorship agreements been checked?	Yes	\boxtimes	No	
e)	How many people overall will benefit from this grant?				
f)	Is the organisation well established?	Yes	\boxtimes	No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	
h)	Does the organisation have volunteer training in place?	Yes		No	\boxtimes
i)	Have you confidence in their ability to deliver a service?	Yes	X	No	
4	Policy and Procedures	100		110	
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes	\square	No	
p)	Clear recruitment policies	Yes	X	No	<u> </u>
c)	On-going training and support for volunteers	Yes		No	<u> </u>
<u>d)</u>	A code of conduct for staff and volunteers	Yes		No	
e)	A Code of Good Practice	Yes		No	<u> </u>
f)	An Equal Opportunities Policy	Yes		No	
g)	A Policy for Managing Confidential Information	Yes		No	$\underline{\hspace{0.1cm}}$
			$I \vee I$	No	
9 <i>)</i> h) i)	Grievance Procedure for staff and volunteers A Disciplinary Procedure for staff and volunteers	Yes Yes	$\frac{\boxtimes}{\boxtimes}$	No	-

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

15 **Details**

Name	of Assessing Officer	Laura Macdonald			
Name	of Organisation	Mullrunners			
Conta	ct Person in Organisation	Jackie Parker			
	you contacted/visited the cation?	organisation to a	ssess this	Contacted Visited √	
Name and Designation of Council Officer you have contacted to discuss the application eg Arts & Culture, Social Work, Sports etc.					
Name	•	Designat	ion: Active Schools	Co-ordinator (Mull)	
	Sector		Events and Festiva	Is	
	ant requested from A & B C	Council?	£740		
•	ant awarded last year? tal Project cost?		n/a £7,240		
,	w much coming from own	resources?	£4,700		
e) Ho	w much coming from othe	r agencies?	£1,800		
f) Gra	ant Recommendation		£650		
Reaso		improving timing s	ystem, competitor facilit	ties and transport to the	
for gra	ant: event.				
Please	e tick which of the followin	g is being addre	essed:		
a)	Addressing Social Inclusion	<u> </u>			
b)	Alleviation of rural isolation				
c)	Community Capacity Building				
d)	Enhancement of quality of life	for residents and	visitors √		
e)	Positive impact on local comn	nunities			
f)	Improvement of health and we	ellbeing			
g)	Positive impact on the local en	nvironment			
Have	you received an end of pro	ject report for th	ne previous grant aw	ard? n/a	
If No,	please give a reason				
_	u concur with the organisa summary	ntion in their ass	essment of need? P	Please supply a very	
accom	pplication is for assistant to r modate and attract competit	ors from outwith	the area, as well as th	e local community.	
	organisation has received awarding a grant?	funding over the	e previous 2 years pl	ease justify reason	
n/a					

2 <u>Financial Check – Have you checked the Organisation is:</u>

a)	Has passed financial check	Yes	V	No
b)	Fully constituted	Yes		No
c)	Has submitted a bank statement for all bank/savings	Yes		No
	accounts			
d)	Has submitted audited/signed accounts (or signed financial	Yes		No
	projections if a new group).			
e)	Within 50% of the costs for the project/activity	Yes		No
Add	litionally, for Events and Festivals, have you checked the C)rgani	satio	n has:
g)	A viable business plan			ısiness plan
		provi		
h)	A marketing plan for the activity		_	information
		provi	ded	
i)	A previous event budget	Yes		No
j)	A planning framework with clear ownership, responsibility	Yes		No
	and liability for the event			
k)	Evidence of appropriate insurance coverage	Yes		No
l)	Compliance with all relevant legal and licensing requirements	Yes		No
m)	Letters of support from other funders or local organisations	Yes		No

3 **General Criteria**

a)	Is the activity non-political?	Yes		No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes		No	
d)	Have sponsorship agreements been checked?	Yes		No	
e)	How many people overall will benefit from this grant?	400			
f)	Is the organisation well established?	Yes		No	
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	$\sqrt{}$
h)	Does the organisation have volunteer training in place?	Yes	V	No	
i)	Have you confidence in their ability to deliver a service?	Yes	V	No	

4 Policy and Procedures

a)	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you refer to Children and Families Section, Social Work?	Yes √	No
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments:		

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

16 **Details**

for re-awarding a grant?

Name of Ass	sessing Officer	Laura Maadanal	A		
Name of Org	ıanisation	Laura Macdonald Oban Communities Trust			
Nume of Oig	jumounom				
Contact Pers	son in Organisation	Eleanor Mackin	nnon		
	ntacted/visited the o	rganisation to a	ssess this	Contacted	
application?				Visited √	
	esignation of Counc ılture, Social Work, S		ve contacted to disc	cuss the application	
	,	- роло ото.			
Name:		Designat	ion:		
Third Secto	r		Events and Festiva	ıls	
a) Grant red	uested from A & B C	Council?	£4,000		
b) Grant aw	arded last year?		n/a		
c) Total Pro	ject cost?		£23,517		
d) How muc	ch coming from own	resources?	£4,300		
	ch coming from other	r agencies?	£15,548		
f) Grant Re	commendation		£3,600		
Reason for grant:	Supporting and deve Marketing materials	loping volunteering	. Contribution towards	oral history project.	
Please tick v	_ vhich of the followin	g is being addre	ssed:		
a) Addre	ssing Social Inclusion	- -			
b) Allevia	ation of rural isolation				
c) Comm	nunity Capacity Building		V		
d) Enhar	ncement of quality of life	for residents and v	visitors √		
e) Positiv	e impact on local comm	nunities	V		
f) Impro	vement of health and we	ellbeing			
g) Positiv	e impact on the local er	nvironment			
Have you re	ceived an end of pro	ject report for th	e previous grant aw	/ard? n/a	
If No, please	give a reason				
Do you cond brief summa		tion in their ass	essment of need? F	Please supply a very	
for focuses o	ation have taken on ar n a community learnin ould match other gran	ig project and the	development of volument		

If the organisation has received funding over the previous 2 years please justify reason

n/a

Financial Check – Have you checked the Organisation is: 2

a)	Has passed financial check	Yes		No
b)	Fully constituted	Yes	V	No
c)	Has submitted a bank statement for all bank/savings	Yes		No
	accounts			
d)	Has submitted audited/signed accounts (or signed financial	Yes		No
	projections if a new group).			
e)	Within 50% of the costs for the project/activity	Yes		No

General Criteria 3

a)	Is the activity non-political?	Yes	$\sqrt{}$	No	
b)	Is the project consistent with Council objectives?	Yes		No	
c)	Does the project have open membership?	Yes	$\sqrt{}$	No	
d)	Have sponsorship agreements been checked?	Yes	$\sqrt{}$	No	
e)	How many people overall will benefit from this grant?	200+			
f)	Is the organisation well established?	Yes	$\sqrt{}$	No	
g)	Have you identified any training needs for the organisations	Yes		No	$\sqrt{}$
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes	$\sqrt{}$	No	
i)	Have you confidence in their ability to deliver a service?	Yes	$\sqrt{}$	No	

Policy and Procedures 4

	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	Yes	No
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :	•	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

17 <u>Details</u>

Name	of Asse	essing Officer	Laura Macdonald				
Name	of Orga	nisation	Ross of Mull Community Transport				
Conta	Contact Person in Organisation Rob Jones						
applic	Have you contacted/visited the organisation to assess this Contacted ⊠ application? Visited □						
		signation of Counc ture, Social Work, S		ive contacted to d	iscuss the application		
Name	Name: Designation:						
	Sector			Events and Fest	ivals 🗌		
		ested from A & B C	ouncil?	£565			
		rded last year? ect cost?		n/a £1,130			
				·			
		coming from own		£565			
		coming from other	agencies?	n/a			
, -		ommendation		£500			
Reaso		Repairs and improver	ments to communit	y transport vehicle, i	ncluding signage.		
for gra	ant:						
Please	tick wh	nich of the following	g is being addre	essed:			
a)		sing Social Inclusion	<u> </u>				
b)	Alleviati	on of rural isolation					
c)	Commu	nity Capacity Building					
d)	Enhanc	ement of quality of life	for residents and	visitors			
e)	Positive	impact on local comm	nunities				
f)	Improve	ement of health and we	ellbeing				
g)		impact on the local er					
Have y	you rece	eived an end of pro	ject report for th	ne previous grant	award? Yes 🗌 No		
If No,	please ç	give a reason n/a					
_	u concu summar	_	tion in their ass	essment of need?	Please supply a very		
					er, the recommendation		
		d is made and that s	upport to develor	p impact monitoring	and improve their		
funding	g applica	ations is offered.					
If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?							
n/a							

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings accounts	Yes		No	
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes		No	
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
	litionally, for Events and Festivals, have you checked the C				
g)	A viable business plan	Yes		No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes		No	
k)	Evidence of appropriate insurance coverage	Yes		No	
l)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes		No	
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes	\boxtimes	No	
c)	Does the project have open membership?	Yes	\boxtimes	No	
d)	Have sponsorship agreements been checked?	Yes	\boxtimes	No	
e)	How many people overall will benefit from this grant?	up to 2			
f)	Is the organisation well established?	Yes		No	Щ
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes		No	
h)	Does the organisation have volunteer training in place?	Yes	\boxtimes	No	
i)	Have you confidence in their ability to deliver a service?	Yes	\boxtimes	No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes		No	
b)	Clear recruitment policies	Yes		No	
c)	On-going training and support for volunteers	Yes		No	
d)	A code of conduct for staff and volunteers	Yes		No	
e)	A Code of Good Practice	Yes		No	
f)	An Equal Opportunities Policy	Yes		No	
g)	A Policy for Managing Confidential Information	Yes		No	
h)	Grievance Procedure for staff and volunteers	Yes		No	
i)	A Disciplinary Procedure for staff and volunteers	Yes		No	
Con	nments :				

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	Name of Assessing Officer Laura Macdonald					
Name	of Orga	nisation	Tiree Community Development Trust			
Conta	Contact Person in Organisation Andy Wright					
	you con ation?	tacted/visited the o	rganisation to a	ssess this	Contacted ⊠ Visited □	
				ve contacted to disc	cuss the application	
eg Art	s & Cul	ture, Social Work, S	Sports etc.			
Name	:		Des	signation:		
	Sector			Events and Festiva	Is 🗌	
		ested from A & B C	ouncil?	£3,682		
		rded last year?		n/a		
c) To	tal Proje	ect cost?		£7,682		
d) Ho	w much	coming from own	resources?	£4,000		
		coming from other	agencies?	n/a		
f) Gr	ant Rec	ommendation		£1,800		
Reaso		Support for a Commu	ınity Events Progra	amme		
for gra	ant:					
Please	e tick w	nich of the following	g is being addre	essed:		
a)	Address	sing Social Inclusion				
b)	Alleviati	on of rural isolation				
c)	Commu	nity Capacity Building				
d)	Enhanc	ement of quality of life	for residents and	visitors		
e)	Positive	impact on local comm	nunities			
f)	Improve	ement of health and we	ellbeing			
g)	Positive	impact on the local er	rvironment			
Have	you rece	eived an end of pro	ject report for th	ne previous grant aw	ard? Yes ⊠ No□	
If No,	please (give a reason	-			
Do vo	II CONCI	ır with the organisa	tion in their ass	essment of need? F	Please supply a very	
brief s	summar	у				
				n the Winter months w		
•	-			ual Trust community /		
billigs	resident	is logether to discuss	s and inilidence p	rojects taking place a	cross the Island.	
	_	ation has received fing a grant?	funding over the	e previous 2 years pl	ease justify reason	

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes	X	No	
c)	Has submitted a bank statement for all bank/savings	Yes	X	No	Ħ
Ο,	accounts	1 00		110	
d)	Has submitted audited/signed accounts (or signed financial	Yes	\boxtimes	No	
,	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
Add	litionally, for Events and Festivals, have you checked the C)rgani		n has:	
g)	A viable business plan	Yes		No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	\boxtimes
j)	A planning framework with clear ownership, responsibility	Yes	\boxtimes	No	
	and liability for the event				
k)	Evidence of appropriate insurance coverage	Yes	\boxtimes	No	
l)	Compliance with all relevant legal and licensing requirements			its Team	
			<u>e of a </u>	application	on
m)	Letters of support from other funders or local organisations	Yes	\boxtimes	No	
_					
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes	\boxtimes	No	
c)	Does the project have open membership?	Yes	\boxtimes	No	
d)	Have sponsorship agreements been checked?	Yes	\boxtimes	No	
e)	How many people overall will benefit from this grant?	600			
f)	Is the organisation well established?	Yes	\boxtimes	No	
g)	Have you identified any training needs for the organisations	Yes		No	\boxtimes
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes	\boxtimes	No	
i)	Have you confidence in their ability to deliver a service?	Yes	\boxtimes	No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes	\boxtimes	No	
b)	Clear recruitment policies	Yes	X	No	┢
c)	On-going training and support for volunteers	Yes	X	No	┪
d)	A code of conduct for staff and volunteers	Yes	X	No	T
e)	A Code of Good Practice	Yes		No	$\overline{\nabla}$
f)	An Equal Opportunities Policy	Yes	Ħ	No	
g)	A Policy for Managing Confidential Information	Yes	X	No	
9 <i>)</i> h)	Grievance Procedure for staff and volunteers	Yes		No	
				No	\vdash
i)	A Disciplinary Procedure for staff and volunteers	Yes	\boxtimes	171(1)	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	me of Assessing Officer Laura Macdonald						
Name	of Orga	nisation	Tiree Resource Club				
Conta	Contact Person in Organisation Kathryn MacCallum						
applic	Have you contacted/visited the organisation to assess this application? Contacted ⊠ Visited □						
				ve contacted to d	iscuss the application		
eg Art	s & Cui	ture, Social Work, S	sports etc.				
Name	:		De	signation:			
	Sector			Events and Fest	vals 🗌		
		rested from A & B C	ouncil?	£4,000			
		rded last year? ect cost?		£3,000 £25,500			
-				ŕ			
d) Ho	w much	coming from own	resources?	£5,000			
		coming from other	r agencies?	£16,500			
f) Gra	ant Rec	ommendation		£1,500			
Reaso		Employment of an ou	itreach worker to s	upport service delive	ry		
for gra	ant:						
Please	e tick w	hich of the following	g is being addre	essed:			
a)		sing Social Inclusion	<u> </u>				
b)	Alleviati	ion of rural isolation					
c)	Commu	inity Capacity Building					
d)	Enhanc	ement of quality of life	for residents and	visitors			
e)	Positive	impact on local comm	nunities				
f)	Improve	ement of health and we	ellbeing				
g)	Positive	impact on the local er	nvironment				
Have	you rec	eived an end of pro	ject report for th	ne previous grant	award? Yes 🗌 No		
If No,	please	give a reason					
	น concเ summar		tion in their ass	essment of need?	Please supply a very		
Dileis	ullillai	У					
This o	rganisati	ion provide an import	tant service on th	e island however, t	there is a concern that		
they a	re relying	g on the Third Sector	r Grants for core	running costs.			
	_	ation has received t ng a grant?	funding over the	previous 2 years	please justify reason		
The re	duction	formula has been ap	plied.				

a)	Has passed financial check	Yes		No	
b)	Fully constituted	Yes		No	一一
c)	Has submitted a bank statement for all bank/savings	Yes		No	X
,	accounts			-	<u></u> 3
d)	Has submitted audited/signed accounts (or signed financial	Yes		No	\boxtimes
,	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
		•			
Add	litionally, for Events and Festivals, have you checked the C)rgani	satio	n has:	
g)	A viable business plan	Yes		No	
h)	A marketing plan for the activity	Yes		No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility	Yes		No	
	and liability for the event				
k)	Evidence of appropriate insurance coverage	Yes		No	
l)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes		No	
_					
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	
b)	Is the project consistent with Council objectives?	Yes	\boxtimes	No	
c)	Does the project have open membership?	Yes	\boxtimes	No	
d)	Have sponsorship agreements been checked?	Yes		No	\boxtimes
e)	How many people overall will benefit from this grant?	40			
f)	Is the organisation well established?	Yes	\boxtimes	No	
g)	Have you identified any training needs for the organisations	Yes		No	\boxtimes
	committee or volunteers?				
h)	Does the organisation have volunteer training in place?	Yes	\boxtimes	No	
i)	Have you confidence in their ability to deliver a service?	Yes	\boxtimes	No	
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you				
a)	refer to Children and Families Section, Social Work?	Yes	\boxtimes	No	
b)	Clear recruitment policies	Yes	X	No	
c)	On-going training and support for volunteers	Yes	A	No	
<u>d)</u>	A code of conduct for staff and volunteers	Yes	X	No	一一
e)	A Code of Good Practice	Yes		No	一百
f)	An Equal Opportunities Policy	Yes		No	
g)	A Policy for Managing Confidential Information	Yes		No	
		Yes		No	百
	Grievance Procedure for staff and volunteers	162	$\angle V$		
h) i)	A Disciplinary Procedure for staff and volunteers	Yes	\boxtimes	No	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS

Assessment form Third Sector Grants including Events and Festivals

Name	me of Assessing Officer Laura Macdonald							
Name	of Orga	nisation	Tiree Music Festival					
	Contact Person in Organisation Stewart MacLennan							
applic	Have you contacted/visited the organisation to assess this application? Contacted ⊠ Visited □							
				ave contacted to disc	cuss the application			
eg Art	ts & Cul	ture, Social Work, S	Sports etc.					
Name	Name: Designation:							
	Sector			Events and Festiva	als 🛚			
		ested from A & B C	Council?	£3,000				
		rded last year?		£2,000				
-		ect cost?		£10,650				
d) Ho	w much	coming from own	resources?	£4,650				
		coming from other	r agencies?	£3,000				
f) Gr	ant Rec	ommendation		£1,500				
Reaso		Marquee to house ce	lebrity chef and lo	cal food promotional act	tivities			
for gra	ant:							
Please	e tick wl	hich of the following	g is being addr	essed:				
a)	Address	sing Social Inclusion						
b)	Alleviati	on of rural isolation						
c)	Commu	nity Capacity Building						
d)	Enhanc	ement of quality of life	for residents and	visitors				
e)	Positive	impact on local comm	nunities					
f)	Improve	ement of health and we	ellbeing					
g)	Positive	impact on the local er	nvironment					
Have	you rece	eived an end of pro	ject report for t	he previous grant aw	vard? Yes ⊠ No□			
If No,	please (give a reason						
Davis			tion in their co	account of mondO [Naga awali awa			
	summar		ition in their ass	sessment of need? F	Please supply a very			
		,						
This a	rant wou	ıld allow the organisa	ation to address	a need identified from	last vear's event			
_				d contribute to their su	•			
		•	•					
	_	ation has received t ng a grant?	funding over the	e previous 2 years p	lease justify reason			

a) b)					
b)	Has passed financial check	Yes		No	
	Fully constituted	Yes		No	
c)	Has submitted a bank statement for all bank/savings	Yes	$\overline{\boxtimes}$	No	
	accounts				
d)	Has submitted audited/signed accounts (or signed financial	Yes	\boxtimes	No	
	projections if a new group).				
e)	Within 50% of the costs for the project/activity	Yes	\boxtimes	No	
	, ,	I			
Add	litionally, for Events and Festivals, have you checked the C)rgani	satio	n has:	
g)	A viable business plan	Yes	\boxtimes	No	
h)	A marketing plan for the activity	Yes	$\overline{\boxtimes}$	No	
i)	A previous event budget	Yes		No	
j)	A planning framework with clear ownership, responsibility	Yes	$\overline{\boxtimes}$	No	
]	and liability for the event				
k)	Evidence of appropriate insurance coverage	Yes	\boxtimes	No	
I)	Compliance with all relevant legal and licensing requirements	Yes		No	
m)	Letters of support from other funders or local organisations	Yes	\boxtimes	No	\boxtimes
3	General Criteria				
a)	Is the activity non-political?	Yes	\boxtimes	No	П
b)	Is the project consistent with Council objectives?	Yes		No	Ħ
c)	Does the project have open membership?	Yes		No	Ħ
d)	Have sponsorship agreements been checked?	Yes		No	Ħ
e)	How many people overall will benefit from this grant?	1,950		110	
f)	Is the organisation well established?	Yes	$\overline{\mathbb{X}}$	No	П
g)	Have you identified any training needs for the organisations	Yes	X	No	
9/	committee or volunteers?	. 00		110	
h)	Does the organisation have volunteer training in place?	Yes	\boxtimes	No	
i)	Have you confidence in their ability to deliver a service?	Yes	X	No	Ħ
4	Policy and Procedures				
	If relevant, is the organisation compliant with Protection of				
	Vulnerable Groups (Scotland) Act 2007? If No, can you	_			
a)	refer to Children and Families Section, Social Work?	n/a	<u> </u>		
b)	Clear recruitment policies	Yes		No	<u> </u>
c)	On-going training and support for volunteers	Yes	$\underline{\underline{X}}$	No	Щ.
d)	A code of conduct for staff and volunteers	Yes	$\underline{\underline{X}}$	No	
e)	A Code of Good Practice	Yes		No	
f)	An Equal Opportunities Policy	Yes		No	<u> </u>
	A Policy for Managing Confidential Information	Yes		No	
g)	Grievance Procedure for staff and volunteers	Yes	\boxtimes	No	<u> </u>
h)					
h) i)	A Disciplinary Procedure for staff and volunteers	Yes		No	
h) i)	A Disciplinary Procedure for staff and volunteers nments :	Yes		No	

ASSISTANCE TO THIRD SECTOR ORGANISATIONS Assessment form Third Sector Grants including Events and Festivals

Name of As	ssessing Officer	Laura Macdonal	d				
Name of O	rganisation	Tobermory Harbour Association					
Contact Person in Organisation Lyndsey Bird							
Have you contacted/visited the organisation to assess this application? Contacted Visited $\sqrt{}$							
			ve contacted to di	scuss the application			
eg Arts & C	Culture, Social Work, S	sports etc.					
Name:		Designat	ion:				
Third Sect	tongcogno		Events and Festi	vals			
	equested from A & B C	Council?	£3,979.73				
	warded last year?		£1,300				
c) Total Pr	oject cost?		£9,980.83				
d) How much coming from own resources? £0							
e) How mu	ich coming from othei	r agencies?	£6,001.10				
f) Grant R	ecommendation		£2,000				
Reason				velop touch pools and an			
for grant:	education programme		area and youth, volu	nteering and work			
	experience programn	nes.					
Please tick	which of the followin	g is being addre	essed:				
	ressing Social Inclusion	<u> </u>					
b) Alley	viation of rural isolation						
c) Com	munity Capacity Building						
d) Enha	ancement of quality of life	for residents and	visitors √				
e) Posi	tive impact on local comm	nunities					
f) Impr	ovement of health and we	ellbeing					
g) Posi	tive impact on the local er	nvironment					
Have you r	eceived an end of pro	ject report for th	ne previous grant a	award? Yes √ No			
_	se give a reason	•					
Do you cor	ncur with the organisa	tion in their ass	essment of need?	Please supply a very			
brief summ	nary						
The Marine	Exhibition has undergo	ne a major refurb	sishment to improve	its provision and			
increase its	attractiveness to both v	isitors and the lo	cal community. Thi	s project would offer			
	nity for a young gradua	te to gain experie	nce and develop m	ore community			
volunteering	g opportunities.						
If the erge	nication has received	funding over the	nrovious 2 voors	nloseo justifu rosson			
	nisation has received t ding a grant?	idiidiiig over the	pievious 2 years	picase justify reason			
.0. 10 41141	a a.m.ir.						

a)	Has passed financial check	Yes	No
b)	Fully constituted	Yes	 No
c)	Has submitted a bank statement for all bank/savings	Yes	 No
	accounts		
d)	Has submitted audited/signed accounts (or signed financial	Yes	 No
	projections if a new group).		
e)	Within 50% of the costs for the project/activity	Yes	 No

3 **General Criteria**

a)	Is the activity non-political?	Yes √	No
b)	Is the project consistent with Council objectives?	Yes √	No
c)	Does the project have open membership?	Yes √	No
d)	Have sponsorship agreements been checked?	Yes √	No
e)	How many people overall will benefit from this grant?	10,000	
f)	Is the organisation well established?	Yes √	No
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes	No √
h)	Does the organisation have volunteer training in place?	Yes √	No
i)	Have you confidence in their ability to deliver a service?	Yes √	No

4 Policy and Procedures

	If relevant, is the organisation compliant with Protection of		
	Vulnerable Groups (Scotland) Act 2007? If No, can you		
a)	refer to Children and Families Section, Social Work?	Yes √	No
b)	Clear recruitment policies	Yes	No
c)	On-going training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Cor	nments :	•	